

# CAIRNS REGIONAL GALLERY SHOP

Please complete this application form and return it to the Gallery Shop with a product image.

Cairns Regional Gallery Shop  
Visitors Services Officer  
PO Box 7784  
Cairns QLD 4870  
vso@cairnsregionalgallery.com.au

Please consider the Shop's guidelines when filling out this application

The Gallery Shop's priority is to provide a high quality retail facility which enhances the exhibitions, programs and collections of Cairns Regional Gallery, while supporting and promoting artists of the region. The Gallery shop aims to stock unique local, Australian and a small number of overseas products which are not readily available in other shops in Cairns.

The Gallery Shop does not typically stock products depicting the Reef & Rainforest. We stock only a small range of lower-priced items in this style, as these items can be found easily throughout Cairns and we do not consider ourselves a souvenir shop. Finally, if you already sell your products elsewhere in the CBD, we may not stock your items unless they are unique to the Gallery Shop.

Please take these points into consideration when applying and be aware that any products accepted by the Gallery are on a strict 3 month trial basis.

**ARTIST/BUSINESS NAME:**

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**BRIEF PRODUCT DESCRIPTION (inc materials):**

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**COST PRICE EXAMPLE:**

\*\* Cairns Regional Gallery takes a commission of 40% on goods sold, please take this into account when pricing your items.

Item	Artist Price	Retail Price
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
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**MISC:**

Do you have support material? (tick those that apply)

Business card  Labels  Brochure  Professional packaging

**CONTACT DETAILS:**

NAME 

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EMAIL 

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PH 

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## Cairns Regional Gallery Shop Product Guidelines

- Preference is given to functional or high quality design products. Some examples are: vase's, home-wares, jewellery, books, bags and stationery. Cairns Regional Gallery is a public art gallery, therefore paintings and static artworks will be selected less often for the shop
- Preference is given to Australian made items. Products with an element made outside of Australia must have their international component stated
- Preference is given to items exclusive to Cairns Regional Gallery. If your products are available elsewhere in the CBD this will be taken into consideration. A way to overcome this requirement is to offer a range exclusive to Cairns Regional Gallery.

## CONDITIONS OF LEAVING SAMPLE GOODS

The Gallery would prefer no samples are left unless prearranged by a staff member. Should you choose to leave samples without prior arrangement, please see the conditions below.

- Cairns Regional Gallery (CRG) staff take due care of all samples left. However, no responsibility will be taken for loss or damage of samples.
- Sample goods are left at the artists risk
- Artists will be contacted by E-mail once and by phone once to collect the goods. CRG takes no responsibility for missed calls or missed messages.
- The artist has **30 days** from the first contact to collect the sample goods. At the end of this period the Gallery will dispose of the sample goods.
- No claim shall be accepted by CRG for any loss or damage incurred for disposal of sample goods.

I have read the conditions of leaving sample goods & agree to these conditions.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Thank-you for your interest in stocking the Cairns Regional Gallery Shop.

**CAIRNS  
REGIONAL  
GALLERY**